

**Record of Decisions from the Guild Board of Directors' Meeting  
Held on 4 November 2022  
By Video Teleconference hosted on MS Teams**

**Persons In Attendance:**

**Officers:**  
**Mr. D. Milner, President**  
**Mr. T. Skelding, First Vice President**  
**Mr. N Forsyth, Second Vice President**  
**Mr. S. Boire, Secretary/Treasurer**  
**Mr. P. Riganelli, Chief Financial Officer**

**Directors:**  
**Mr. C. Leblanc**  
**Mr. J. Nickerson**  
**Mr. M. Frank**  
**Mr. B. Fulton**  
**Mr. J. Follwell**  
**Mr. K. Lee (regrets)**  
**Mr. M. Aube**  
**Mr. R. Cameron**  
**Mr. A. Fenton**

**Scribes:** **Mr. A. Fenton**

Ser	Discussion/ Decision	Action by
	<p><b>Opening Remarks.</b></p> <p>The president called the meeting to order, reviewed the agenda, and confirmed that a quorum was met. The president spoke to LFN week and the changes in line with the COVID environment within the Regt. The president updated the members on the transfer of investments from Manulife to TD Bank as being complete. The president announced the addition of the new Fundraising Committee Director Ms. Rowena Williams. The president closed by assigning the task of the new Guild Strategy (due 2024) to himself and Mr Frank.</p>	<p><b>Mr Frank and Mr Milner</b></p>
	<p><b>Review 20 June 22 ROD.</b></p> <p>Mr Skelding motioned to accept the 20 June 2022 Record of Decisions, seconded by Mr Forsyth. Vote was conducted,</p>	

	<p>motion passed unanimously to accept.</p>	
	<p><b>CFO’s Quarterly Update.</b></p> <p>CFO briefed the budget and updated members of the investments now held exclusively through TD bank.</p> <p>Mr Follwell asked if we should add to the principal amount, and the CFO recommended rolling profits into more GICs if not needed for spending.</p> <p>Mr Milner asked the board for opinions on the amount held in the chequing account (currently \$220 000) is too high. CFO recommended reducing the chequing account by \$100 000 and putting the \$100 000 into more GICs.</p> <p>Mr Fenton motioned to reduce the chequing account by \$100 000 and invest the \$100 000 into more GICs, seconded by Mr Boire. A vote was held and the motion passed unanimously to purchase a further \$100 000 of GICs.</p>	<p><b>Mr Riganelli</b></p>
	<p><b>Governance Update.</b></p> <p>A proposal was introduced to split fundraising and awareness into two separate committees. Mr Follwell motioned to split fundraising and awareness into two separate committees, Mr Nickerson seconded. A vote was held and the motion passed unanimously.</p>	<p><b>Mr Follwell / Mr Fulton</b></p>
	<p><b>Committee Updates.</b></p> <p><b>Business Plan Update – Mr. M. Frank.</b> The Business plan is going to be adjusted in terminology IOT align better with the line items in Quick books.</p> <p>Strategy document is possibly missing a link document to long term business plan, to be investigated further.</p> <p><b>Quality of Life – Mr. C Leblanc</b></p> <p>Recommendation to have a line item dedicated to the gym annually in next year’s budget of \$10 000 for maint and repairs. Plan will be discussed at GRCD Exec (06 Dec 22)</p> <p>Sgt D Summer camp has not been awarded since its inception. RFAC to develop Sgt D summer camp grant guidelines</p>	<p><b>Mr Leblanc</b></p>

	<p>Concerns were raised WRT the business registry advertising, to be investigated and assessed further prior to implementation.</p> <p><b>History and Heritage – Mr Skelding and Mr. J. Nickerson</b></p> <p>The Regt’l monument in Gagetown will be repatriated soon, method and mode of transport still being investigated.</p> <p>The Mulholland family is looking to donate a WW2 era wrecker in full working order to an appropriate recipient. More information will be required prior to making a decision.</p> <p>Assessments on going for the restoration and display of regimental artifacts. Monument vehicles to be repainted this spring, work has begun of a few.</p> <p>Cadet LOs are going to confirm the status of Cadet corps Regt’l scarlets.</p> <p><b>Fundraising – President</b></p> <p>Ms. Rowena Williams will be joining the board prior to the next meeting as the Fundraising Committee Director.</p> <p>A 50/50 at the Regt’l gala was floated as an idea but requires more investigation.</p> <p>New Potential Patron candidate was discussed and consultations are ongoing.</p>	<p><b>Mr Skelding</b></p>
	<p><b>Wall of Recognition Update.</b></p> <p>Good progress being made at having the plaques added to the wall.</p> <p>The president is looking for ideas to provide recognition on the wall for non-monetary support.</p>	
	<p><b>New Business</b></p> <p>As an outreach item there was a suggestion to develop a package for retiring Dragoons that clearly lays out the</p>	

	<p>supports available from the guild as well as a list of contacts for the RCD association.</p> <p>Discussion is ongoing WRT evolving the Board to be less focused on serving members while at the same time retaining the contact with Regt'l leadership at the senior levels.</p>	
	<p><b>Upcoming Events.</b></p> <p>Change of Guidon – 9 December 2022  Regimental Birthday – 21 December 2022  Next Guild Meeting – 08 February 23</p>	
	<p><b>Adjournment.</b></p> <p>The president closed the meeting.</p> <p>Motion to adjourn by Mr. Fenton, seconded by Mr. Boire. Accepted unanimously.</p>	

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**Mr. S. Boire**  
**Secretary-Treasurer**  
**Distributed and Archived**

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**Mr. D. Milner**  
**President**  
**Approved –  Yes / No**