

THE GUILD OF THE ROYAL CANADIAN DRAGOONS

**Record of Decisions from the Guild Annual General Meeting for FY2021-2022
Held on 26 January 2023
By Video Teleconference hosted on MS Teams**

Persons In Attendance:

Officers:

**Mr. D. Milner, President
Mr. T. Skelding, First Vice President
Mr. N Forsyth, Second Vice President (Regrets)
Mr. S. Boire, Secretary/Treasurer
Mr. P. Riganelli, Chief Financial Officer**

Directors:

**Mr. C. Leblanc
Mr. J. Nickerson
Mr. M. Frank
Mr. B. Fulton
Mr. J. Follwell
Mr. K. Lee
Mr. M. Aube (Regrets)
Mr. R. Cameron
Mr. A. Fenton**

Scribes:

Mr. A. Fenton

Guests:

Ms. Rowena Williams

Ser	Discussion/ Decision	Action by
	<p>Opening Remarks.</p> <ul style="list-style-type: none"> - Welcome to our invited Guest, Rowena Williams. - It has been a good year and the Guild is on the right track, especially with the creation of our Regimental Family Advisory Council (RFAC), revival of a dedicated Fundraising element and improvements to communicating (website and social media) across the Regimental Family. - We have put more effort into supporting the Regimental Family - While it was sad to see our long-time patron, Dave Batten depart after over 12 outstanding years, we are equally excited to welcome our new Patron, Marjolaine Hudon. I am sure she will maintain the high standards set by her predecessor. We need to continue David's excellent work connecting with Canadians which promotes our Regiment and at the same time, helps support our Guild - The Guild is also focusing on our retiring personnel and we are very close to having a retirement / transition project in place that will assist our Regimental Family members in the initial steps of retirement/release and includes a recognition gift to those that depart after 25 years of service. - The Guild has had a large turnover of personnel and I thank all of those who supported the Guild so very well during their tenure, and I welcome our new and very capable volunteers 	<p>The President opened the meeting</p>
	<p>Review 08 Feb 22 ROD. No comments or corrections were noted on the ROD</p>	<p>Motion to accept, Mr Fenton. Second, Mr Skelding.</p> <p>Passed Unanimously</p>

	<p>President’s Annual General Report.</p> <ul style="list-style-type: none"> - There has been a renewed focus and greater emphasis on supporting our family this year. We fully understand and realize the significance of recognizing our soldiers - There have been significant changes on investments with some loss due to recent market downturn, prompting us to move to a more stable and predictable investment platform. This is temporary and we will monitor the market and economy to see where we can invest to meet our strategic intent. - The Guild has seen excellent achievements and growth in supporting our Dragoon CADETS, with a new Education Bursary - New Personnel to the Guild: Mr Fenton, Mr Forsyth, Mr Leblanc, Mr Riganelli, Mr Follwell - We continue to work hard to keep moving forward in expanding our comms, outreach and social media - This has been an active year after COVID for the Regiment with a Change of Command, Leliefontein, our New 5th Guidon Ceremony, and All Ranks Gala and I am so excited that this has included involving and supporting the Regimental Family 	<p>Motion to accept, Mr Fenton. Second, Mr Riganelli.</p> <p>Passed Unanimously</p>
	<p>CFO’s Annual Financial Review/Year End Financial Report.</p> <ul style="list-style-type: none"> - The auditor completed their review and found no discrepancies or unusual entries and confirmed the Guild is meeting CRA guidelines. - Explained the move of the investment fund over to TD Wealth. 	<p>Motion to accept Mr Nickerson, Second, Mr Lee</p> <p>Passed Unanimously</p>

	<p>Election of new Board Members.</p> <ul style="list-style-type: none"> - We currently have one application for membership in the Guild. Members must be approved by resolution. To that end: - “Be it resolved that under Section 11 of the Guild By-Law, Ms. Rowena Williams has expressed interest in and applied for membership in the Guild of the Royal Canadian Dragoons. It is recommended that she be admitted into the Corporation as a member of the Guild for a period of three years beginning on the 26th day of January 2023.” - It should also be noted that a proposal for nomination of Directors must be signed by not less than 5 percent of members. As we currently have 15 Directors, this can easily be achieved by having at least one director sign the proposal. The proposal, which is described in the resolution below, will be signed by the Governance Director. <p>Election of Directors</p> <ul style="list-style-type: none"> - Ms. Rowena Williams was elected as the Guild Fundraising Director <p>Discussion? Nil</p> <p>Approved/Not Approved</p>	<p>Motion Mr Milner, Second Mr Fulton</p> <p>Passed Unanimously</p> <p>Secretary to ensure that incoming members/directors complete and submit a Consent to Serve Form.</p> <p>Governance Director to deliver Guild Orientation training.</p> <p>Handover to be conducted with the Guild Coordinator as required.</p>
	<p>New Business.</p> <ul style="list-style-type: none"> - No new business was presented 	<p>N/A</p>
	<p>Upcoming Events.</p> <ul style="list-style-type: none"> - Next Guild Annual General Meeting is projected in late January or early February 2024 	

	<p>Adjournment.</p> <p>The president closed the meeting.</p>	<p>Motion Mr Follwell, Second Mr Boire</p> <p>Passed Unanimously</p>
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Mr. S. Boire
Secretary-Treasurer
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Mr. D. Milner
President
Approved Yes / No

THE GUILD OF THE ROYAL CANADIAN DRAGOONS

**Record of Decisions
Special General Meeting
Held on 26 July 2023**

By Video Teleconference hosted on MS Teams / In person CFB Petawawa

In Attendance:

Officers:

Mr. D. Milner, President
Mr. T. Skelding, First Vice President
Mr. N Forsyth, Second Vice President
Mr. S. Boire, Treasurer
Mr. J. Atkins, Secretary
Mr. P. Riganelli, Chief Financial Officer

Directors:


Mr. C. Leblanc
Mr. M. Frank
Mr. B. Fulton
Mr. J. Follwell
Mr. K. Lee
Ms. R. Williams
Mr. A. Fenton
Mr. M. Aube (Regrets)
Mr. R. Cameron (Regrets)

Guests:


MCpl Brisson representing RFAC
Ms. Marsha Reid

Ser	Discussion/ Decision	Action by
1.	Call to Order. The meeting was called to order at 0930 hrs.	President
2.	Opening Remarks. In accordance with Guild By-Law section 17, notice was provided to all members on 5 July 2023 that a Special General Meeting (SGM) of The Guild of the Royal Canadian Dragoons would be conducted 26 July 2023. One application for membership in the Guild was brought forward for consideration. Membership in the Guild must be approved by majority resolution. Further, a proposal for nomination of new members must be signed by not less than 5 percent of members. Based on current membership, this can be achieved by having one director sign the proposal. The proposal, described in the resolution below, has been signed by the Secretary Mr. Jim Atkins.	President

<p>3.</p>	<p>Resolution.</p> <p>Be it resolved that under Section 11 of the Guild By-Law, Ms. Marsha Reid has expressed interest in and applied for membership in The Guild of the Royal Canadian Dragoons. It is recommended that she be admitted into the Corporation as a member of the Guild for a period of three years beginning on the 26th day of July 2023.</p> <p>No discussion or questions.</p>	<p>Motion Mr. Fulton, Second Mr. Follwell</p> <p>Passed Unanimously</p>
<p>4.</p>	<p>Adjournment.</p> <p>The President closed the meeting at 0935 hrs.</p>	<p>Motion to adjourn Mr. Atkins, Second Mr. Forsyth</p> <p>Passed unanimously</p>



Mr. J. Atkins
Secretary
Distributed and Archived



Mr. D. Milner
President
Approved – Yes / No